

**POLICE AND FIREFIGHTERS' RETIREMENT FUND  
ADVISORY COMMITTEE MEETING MINUTES**

**April 22, 2021**

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The agenda for this meeting was posted at PERS, 693 West Nye Lane, Carson City; Public Employees' Retirement System – [www.nvpers.org](http://www.nvpers.org), and the Nevada Public Notice Website – [www.notice.nv.gov](http://www.notice.nv.gov).

The meeting was called to order at 9:34 a.m. at the Public Employees' Retirement System Office, 693 W. Nye Lane, Carson City, Nevada. Members present: Scott Vivier (by videoconference), Bill Gardner (by videoconference), Scott Nicholas (by videoconference), and Cameron Wagner (by videoconference), and Jennifer Wyatt (by videoconference). Absent: none.

**I. PUBLIC COMMENT**

None

**II. COMMITTEE**

- A. On a motion by Scott Nicholas, seconded by Cameron Wagner, the Committee voted unanimously to approve the Minutes of the PFRFAC meeting held January 28, 2021, as submitted.
- B. PFRFAC meeting dates were discussed. No changes were made to the 2021 PFRFAC meeting dates.
- C. PFRFAC conference dates were discussed.
- D. Staff provided the Committee with 2021 Retirement Board Meeting dates.

### III. NEW BUSINESS

- A. East Fork Fire Protection District (For Possible Action)
1. Fire Crew Member

After discussion, on a motion by Scott Vivier, seconded by Bill Gardner, the Committee voted unanimously to recommend Approved coverage for the Fire Crew Member position for the East Fork Fire Protection District.

2. Fire Squad/Engine Boss

After discussion, on a motion by Jennifer Wyatt, seconded by Bill Gardner, the Committee voted unanimously to recommend Approved coverage for the Fire Squad/Engine Boss position for the East Fork Fire Protection District.

- B. Churchill County (For Possible Action)

1. Chief Juvenile Probation Officer

After discussion, on a motion by Cameron Wagner, seconded by Scott Vivier, the Committee voted unanimously to recommend Promotional coverage for the Chief Juvenile Probation Officer position for Churchill County.

### IV. GENERAL

- A. Education – Reportable Compensation – NRS 286.025 (Information Only)

Tina Leiss, Executive Officer, presented an overview of the above subject.

- B. Review of PERS' Official Policy 1.7 – Call-Back Pay Definition (For Possible Action)

Kabrina Feser, Operations Officer, presented an overview of the above subject. After discussion, on a motion by Scott Vivier, seconded by Scott Nicholas, the Committee voted unanimously to recommend the following language to the Retirement Board, “the call-back period must not exceed 24 hours or extend beyond the beginning of the member’s next regularly scheduled shift.”

- C. Retirement Board's Police & Firefighters' Retirement Fund Advisory Committee Policy (For Possible Action).

Tina Leiss, Executive Officer, presented an overview of the above subject. After discussion, on a motion by Scott Vivier, seconded by Bill Gardner, the Committee voted unanimously of those present (Cameron Wagner was not present for this vote) to recommend the Retirement Board revise the Police & Firefighter's Retirement Fund Advisory Committee Policy to add a management member and define the employee and management positions by approved and promotional coverage. The Committee requested staff prepare language to submit to the Retirement Board and that current Committee members not be affected.

- D. Staff provided an update on the pension administration system project. There was no action on this item.

- E. Board Minutes (January 2021 – March 2021)

No Questions or Comments

- F. Financial Statements (September 2020 – January 2021)

No Questions or Comments

- G. Member comments or requests

None

- H. Committee comments or requests

None

- I. Disabilities

No Questions or Comments

**V. PUBLIC COMMENT**

None

The meeting was adjourned at 10:56 a.m.